



## **Rotating Art Program Rules and Requirements**

Goal: To promote artwork in the community by creating a space in the town hall lobby for artwork to rotate throughout the year.

### **Application Process**

All artists interested in displaying artwork in the lobby of town hall are invited to submit an application provided by the town. The application can be found on the town's website [www.fairviewtexas.org](http://www.fairviewtexas.org). Each artist is required to submit images of the work they are proposing to be displayed. The submittal must also list dimensions of the artwork. Images of the artwork may be in the form of photographs, digital prints or CD's. The images should illustrate the actual artwork proposed for the exhibit space and should not include other background. Artists are also invited to submit a proposal as a group. All applications may be emailed to Adam Wilbourn, Assistant to the Town Manager at [awilbourn@fairviewtexas.org](mailto:awilbourn@fairviewtexas.org). Applications may also be delivered or mailed to Fairview town hall at the following address:

**Town of Fairview  
Attn: Adam Wilbourn  
372 Town Place  
Fairview, TX 75069**

\*Materials submitted with application will be returned to the artist upon request.

### **Exhibition Space**

Upon selection, artists will be given a date and time to deliver their artwork, as well as a date and time for pickup when the exhibit closes approximately three (3) months later.

### **Selection Process**

- Applications will be accepted four times annually.
- Art chosen for exhibition will be shown for up to three months.
- If an artist's work is not chosen for one of the time periods then they may reapply for another. The same work or new work may be submitted. All artwork must have been completed within the last three years.
- Quarterly applications may have a theme as decided by the Public Art Committee.
- The Public Art Committee shall serve as the jury for determining what artwork will be displayed.

- The Public Art Committee will be provided only the artwork examples provided by the artist for review. No background on the artist, experience, age, national origin, gender or other information will be provided. Artwork will be judged solely on merit.
- All artwork must be original and may not violate any U.S. copyright laws.
- Paintings must be wired.
- Drawings must be framed and wired (Plexiglas preferred).
- Photography must be framed and wired (Plexiglas preferred).
- All artwork including photographs must be signed.
- No computer generated or preprinted materials will be accepted unless a quarterly theme is Computer Generated Art.
- Artists must consider where their artwork will be displayed when submitting. The town hall lobby is the most public place in the building. Artists need to be sensitive to this and not submit works that are considered controversial, obscene, sexual, or insensitive.
- Participants are solely responsible for the timely arrival of their entries.
- Each entry or group of entries must include a completed, signed, entry form.
- The application form will include a requirement for artists' signature stating that they have read all of the rules and requirements and agree that the town is not held liable for any damage to, or theft of artwork, and permission is given to photograph artwork for promotional purposes.
- Artwork shall not exhibit price of sale.

### **Installation and Removal**

All available Public Art Committee members and town hall representatives will be responsible for hanging artwork.

### **Publicity**

Artists chosen to exhibit are invited to provide written material about themselves and their work. This material may also include information about how to purchase the artwork. Sales will be negotiated between artists and prospective buyers. The Town of Fairview will not broker any purchase of artwork. The material will be made available to the general public and may include brochures, business cards, postcards or flyers. The town will also highlight selected artists in the town hall newsletter.

Application Acceptance Deadline

January 23, 2015



## Application for Rotating Art Program

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### **Quarterly Theme (Jan.-Mar. 2015): "The Tame Ones" (pets)**

Types of artwork allowed for Jan.-Mar. theme: All two dimensional media (with exception to computer generated artwork).

Maximum size in any dimension: Sixty (60) inches

Artist Name: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone: \_\_\_\_\_

**I have read all the rules and requirements attached hereto and agree that the Town of Fairview is not held liable for any theft or damage. Permission is given to photograph my work for promotional purpose. I affirm that the artwork(s) hereby submitted are original works under my legal authority:**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

<b><u>Entry #1</u></b> Title: _____ Description: _____ _____ Medium: _____ Year: _____ Framed Size: _____	<b><u>Entry #2</u></b> Title: _____ Description: _____ _____ Medium: _____ Year: _____ Framed Size: _____
<b><u>Entry #3</u></b> Title: _____ Description: _____ _____ Medium: _____ Year: _____ Framed Size: _____	<b><u>Entry #4</u></b> Title: _____ Description: _____ _____ Medium: _____ Year: _____ Framed Size: _____

\* Please include a self-addressed stamped envelope if you want your images returned.